

Government of India
Department of Atomic Energy
ZIRCONIUM COMPLEX
(A unit of NFC, Hyderabad)
Sponge Production Facility
NOTICE INVITING TENDER

Tender No : NFC/ZC/SPF/SH/WORKS/2018/02

Dt: 25.04.19

To,
M/s

Dear Sir,

On behalf of the President of India, sealed item rated tenders are invited from competent and well experienced contractors for the following work on works contract basis.

- 1) Name of Work: Material handling jobs at sponge handling unit of SPF, Zirconium Complex, Pazhayakayal
- 2) Scope:
 - a) Shifting of the sponge from the sponge storage building to SPF main building
 - b) Placing of vacuum distilled sponge in 700 T press and collecting & transporting cut material to 250 T press area.
 - c) Placing the above cut material in 250 T press and collecting the cut material followed by packing into the drums
 - d) Feeding/ monitoring the shredder to avoid choking /spillage of sponge
 - e) Collection of sample (batch) evaluation for chemical analysis with the help of sample vibrator followed by blending for evaluation ingot (300 kg) and lot (1900 kg) as and when required
 - f) Packing of RG sponge, 'A' bottom sponge and SRG-I and burning of SRG-II (fines < 1 mm)
 - g) Cleaning of the machineries is to be carried out on regular basis
 - h) Manually picking of colored particles/ sponge from the crushed & screened sponge
 - i) Magnetic screening of screened sponge
 - j) Any other miscellaneous activities related to the sponge handling operations
 - k) At least 3 un-skilled labor for Item-1;4 un-skilled labor for Item-2; 4 un-skilled labor for Item-3; 3 un-skilled labor for Item-4 and 2 un-skilled labor for Item-5 shall be engaged for carrying out the work
- 3) Duration of Contract : 12 months
- 4) Estimated Cost : Rs. 31,21,000 / (Rupees Thirty One Lakh Twenty One Thousand only)
- 5) Earnest Money Deposit : Rs. 62,420/- (Rupees Sixty Two Thousand Four Hundred Twenty only)

EMD in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. DD for EMD may be drawn after the date of publication of NIT. A/C No. and name of the contractor may be written at the back side of DD submitted towards EMD.

- 6) Issue of tender document : From 29.04.19 to 08.05.19
- 7) Last date for submission of tender : 14.05.2019 up to 14.00 hours.
- 8) Date of opening the sealed tenders : 14.05.2019 at 15.00 hours.
- 9) Cost of tender document : Rs 500/- (By cash or Demand draft or banker's cheque payable at Tuticorin drawn in favor of "AAO, NFC")

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender No. & description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in tender box kept at Vedapraस्था building , Zirconium Complex, Pazhayakayal Post, Tuticorin – 628152 on or before 14.05.2019 up to 14.00 hours.

Tenders will be opened at O/o Assistant Accounts Officer, Zirconium Complex. Late/delayed & tenders not accompanied by EMD shall not be considered.

GM, ZC
For & On behalf of the President of India

Note: ZC/NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honored without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27184242 (Office) and Fax No: 040-27121305. Email: vigilance@nfc.gov.in

Terms and Conditions of NIT No: NFC/ ZC/ SPF/WORKS/SH/2018/02

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall ensure to entrust a supervisor who shall fully be responsible for carrying out the jobs safely. Authorization shall be furnished in writing. The contractor shall deploy only qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contact labors are to be engaged in general shift.
4. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by Safety Section, ZC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. ZC/ NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Labour cum Welfare Officer, ZC, Pazhyakayal, Tuticorin on 0461-2276057 or zc.lcwo@nfc.gov.in on any working day during office hours.
6. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) /Labour Commissioner, Chennai whichever is higher from time to time.
7. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Engineer in-charge / LCWO at ZC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be exclusive of ESI, EPF and inclusive of GST and any other mandatory duties and levies of the Government. However the amount towards payment of ESI, EPF to the concerned authorities can be claimed against submission of documentary evidence.
12. The contractor shall provide the registration details of Income Tax, ESI, EPF, GST etc. while collecting tender document and copies of the same shall be submitted along with tender document
13. Performance Guarantee @5% of Work Order value shall be submitted within 15 (Fifteen Days) from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. (Extension of time for submission of Performance guarantee at the request of contractor for a maximum period ranging 1 to 15 days shall be charged @0.1% per day of performance guarantee amount)
14. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
15. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
16. Income tax and GST as applicable at source shall be deducted from the payments made. Contractor shall furnish his PAN No., IT, Registration certificate and bank details along with a Xerox copy of the same duly countersigned by him
17. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the competent authority.
18. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI and inclusive of GST
19. The offer should be kept valid for a period of **three (03)** months from the date of opening of tender.
20. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
21. Contractors shall quote the rates both in words and figures.
22. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
23. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.

24. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
25. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
26. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
27. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to ZC/ NFC. The contract labour shall be / below 60 years for skilled, shall be / below 50 years for Un-skilled shall be / below 65 years for Highly skilled categories.
28. ZC / NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
29. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason ZC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
30. Before quoting, the contractor may visit ZC for assessment of work with prior permission of DGM/AGM (OPF & SPF)/Engineer-in-Charge. You may contact at 0461-227 6053/6081.
31. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
32. Documentary proofs to be submitted for collecting tender documents.
 - (a) Annual turnover for the last 3 years or profit & loss statement for the last 5 years. (Average annual turnover for the last three financial years should be at least 100% of estimated cost i.e. Rs. 31.21 Lakhs) Not having incurred any loss in more than 2 years during last 5 years ending 31st March 2019.
 - (b) Experience of having successfully completed any of the below works during last seven years supported by copies of work orders, LOA & performance, certificates, etc., ending previous day of last date of submission of applications
 - 3 similar works completed each costing not less than 40% of estimated cost i.e Rs.12.48 lakhs
 - 2 similar works completed each costing not less than 60% of estimated cost i.e Rs.18.73 lakhs Or
 - 1 similar works completed each costing not less than 80% of estimated cost i.e Rs. 24.97 lakhs.For the purpose of similar works, similar works means "material handling work in industries"
 - (c) Latest bank solvency certificate from any scheduled banks of minimum value of 40% of estimated cost i.e. Rs. 12.48 lakhs
 - (d) List of works in hand & works carried out by them last 2 years indicating
 - Agency for whom executed
 - Value of work.
 - Completion time as stipulated and actual or present position of the work.
 - (e) Certificate of Registration
 - (f) GST Registration
33. The contract is extendable /repeatable, subject to acceptance of the contractor, for similar quantities of work (by another tentative one year) based on the satisfactory performance under the same rates, terms and conditions.
34. The sole authority vested with the powers to appoint an Arbitrator, in case of any disputes arising in respect of the proposed contract at any of its stages, would be the Chief Executive, Nuclear Fuel Complex, Hyderabad-500062 and in any case, shall be limited to the jurisdiction of the COURTS AT Hyderabad only.
35. The quoted rates shall not be less than the minimum wage fixed / notified by the state Government- where the service is performed and shall include all statutory obligations. However bids without any element of cost over and above such minimum wage (or below it) shall be treated as 'Nil' price quotation and would be rejected. The Contractor shall be liable for all kinds of dues payable in respect of all personnel provided under the contract and NFC shall not be liable for any dues for availing the services of the personnel. The Contractor should ensure that persons to be deployed are not alcoholic, drug addict and not indulge in any activity prejudicial to the interest of the NFC. The Contractor shall ensure to get the Police verification for all the manpower deployed by them and the contractor ensure that the manpower deputed should bear good moral character.

PENALTY CLAUSE FOR NON-COMPLIANCE / DEVIATION OF THE CONDITIONS OF THE CONTRACT

1. Manpower Envisaged:

At least 3 un-skilled labor for Item-1; 4 un-skilled labor for Item-2; 4 un-skilled labor for Item-3; 3 un-skilled labor for Item-4 and 2 un-skilled labor for Item-5 shall be engaged for carrying out the work.

Attendance will be monitored strictly and deduction will be made from the bill for the absence, as per their daily wages.

2. Penalty Clause:

Safety Compliance:

To be followed by all contract workers

- i. All contract workers should always wear PPE's safety shoes, safety belt with full body harness, helmets, goggles, uniforms etc.,
- ii. Attend Safety Training
- iii. Always Wear Uniform
- iv. Should restrict themselves to concerned area only.
- v. Follow work - specific do's and don'ts given by Engineer In-charge

Any deviation of the above by any of the contact work men will attract the following penalty:

Safety -Non compliance	Penalty
Once/month	Oral warning
Twice /month	0.50% of the monthly bill
2-5 /month	2.0 % of the monthly bill
> 5/month	10.0% of the monthly bill
> 8/month	Short closing of order

CHECK LIST FOR THE CONTRACTOR

Sl.No.	General Details				
1.	Name of the Organization				
2.	Address				
3.	Telephone Nos.				
4.	Fax No.				
5.	E-Mail Address				
6.	LIN Number issued by RLC/ ALC				
7.	Annual Turn over of Previous Financial Year				
8.	SSI / Factory / Contractor's Registration No.				
9.	Brief Description of Experience				
10.	AADHAR No.				
11.	GST Registration No.				
12.	PAN No.				
13.	ESI Registration No.				
14.	EPF Registration No.				
15.	Bank Account No.				
16.	Name of the Bank				
17.	IFSC Code				
18.	No. of Employees	Highly Skilled	Skilled	Semi-Skilled	Un-Skilled
19.	Previous Work Orders executed at NFC/ ZC (Reference Nos.)				
20.	Brief Description of Work: Material handling jobs at sponge handling unit of SPF, Zirconium Complex, Pazhayakayal.				
21.	Tender No. : ZC/NFC/ SPF/WORKS/SH/2018/02				
22.	Total Amount Quoted				
23.	No. of labors proposed to be employed in this Work	Highly Skilled	Skilled	Semi-Skilled	Un-Skilled
		Supervisors:			
24.	Qualifications and Experience of Supervisor				
25.	Details of Machinery/ tools proposed to be deployed for the work				
26.	GST Rate Considered for the Work				
27.	Any Other Information				

Verified the above details

Engineer In-Charge

Signature of the Contractor

FROM

TO
DGM,
Zirconium Complex,
Pazhayakayal- 628 152

QUOTATION

Sub: **Material handling jobs at sponge handling unit of SPF, Zirconium Complex, Pazhayakayal.**

Ref: **Tender Notice No. NFC/ZC/SPF/SH/Works/2018/02**

Dear Sir

In response to your Notice Inviting Tenders, we hereby submit our quotation for carrying out the following works:

SCHEDULE OF QUANTITIES

Item No.	Description of items	Qty	Unit	Rate / unit (Rs)	Total Cost
1	Shifting of sponge cake from sponge storage building to 700 T hydraulic press areas. Placing of vacuum distilled sponge in 700T press, collecting into GI drums & transporting into 250 T press area, cleaning the machineries on regular basis and any other miscellaneous work	350	MT		
2	Placing the 700 T cut material into 250 T press platform and collecting the cut material followed packed into the drums, cleaning the machineries on regular basis and any other miscellaneous work	350	MT		
3	Feeding the 250 T sized material into the shredder, collection of RG material & SRG-I material, packing into GI drums, collection of material for batch sampling, safe disposal of fines (SRG<II), cleaning the machineries on regular basis and any other miscellaneous work	350	MT		
4	Manually picking up of colored particle / sponge from the crushed & screened sponge, magnetic screening of screened sponge, drum weighing and any other miscellaneous work	350	MT		
5	Blending the RG sponge for lot collections (300 kg and 1900 kg),weighing & packing, Argon gas filling, drum weighing , packing into GI drums and any other miscellaneous work	350	MT		
Total cost: Rs. _____ (Rupees _____)					

(Note: **The price quoted is exclusive of ESI, EPF and Inclusive of GST**)

Name:
Aadhaar card No:
PAN No:
Bank account No:
IFSC code
Name of the bank
Name of the branch
GST registration No:

Thanking you

Yours faithfully,

CONTRACTOR
(Sign with Seal)