

E.C.I.L (P.O)
HYDERABAD-500062
Telegram: NUCFUEL
web: www.nucfuel.gov.in



FAX 040-27121271
Tel No 040 27184518
040-27184470
e-mail: shl@nfc.gov.in
tanmay@nfc.gov.in

**GOVERNMENT OF INDIA
DEPARTMENT OF ATOMIC ENERGY
NUCLEAR FUEL COMPLEX
Maintenance - Zirconium Group**

Tender No. NFC/MZG/ZSP/PUMP CLEANING/19/02

Dt. 02.05.2019

NOTICE INVITING TENDER

To,

Dear Sir,

On behalf of the President of India, sealed tenders are invited from competent and well experienced contractors for the following work on works contract basis.

- 1) Name of Work : Cleaning of Pumps & Gear boxes.
- 2) Scope : As per Schedule of quantity and attached technical specification.
- 3) Duration of Contract : 12 months
- 4) Estimated Cost : Rs. 8,73,000/- (Rupees Eight lakh Seventy Three Thousand only)
- 5) Earnest Money Deposit: Rs. 17,460/- (Rupees Seventeen thousand Four hundred and Sixty only)
(2% of estimated cost)

EMD in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. Name and A/C number of the contractor may be written at the backside of DD submitted towards EMD and the DD to be submitted shall be drawn after the date of release of NIT to ensure that it is valid for entire offer period.

- 6) Issue of tender document : From 02-05-2019 to 16-05-2019
- 7) Last date for submission of tender : on 22-05-2019 up to 14.00 hours.
- 8) Date of opening the sealed tenders : on 22-05-2019 at 14.30 hours.
- 9) Cost of tender document : Rs 500/- (Demand draft or banker's cheque payable
at Hyderabad drawn in favour of "Pay & Accounts Officer, NFC").

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender No. & description of work along with due date and time of submission on the outer cover.

Tender Document shall only be issued to contractors having valid registration of ESI & EPF.

Your offers shall be deposited in the tender box kept for the purpose at office of MZG, on or before 22-05-2019 up to 14.00 hours.

Tenders will be opened at Works Section, III floor, Aadhar Building, NFC. Late/delayed & tenders not accompanied by EMD shall not be considered.

AGM (MZG)
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honoured without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27122181 & 040-27184314 (Office) and 040-27137012 (Residence). Email: vo@nfc.gov.in

Terms and Conditions of NIT No: NFC/MZG/ZSP/PUMP CLEANING/19/02

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall supervise the job either personally or entrust and authorize a competent person who shall fully be responsible for carrying out the jobs safely. Authorization shall be furnished in writing. In the absence of supervisor, the work shall not be carried out. The contractor shall deploy only those qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged. Age of outsourced persons engaged for the work should be restricted to 50 years.
3. Persons allergic to oil shall not be engaged for the work.
4. Contract labour are to be engaged only in General Shift.
5. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.
6. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Welfare Officer, NFC, Hyderabad on 040-27183059 or wo@nfc.gov.in on any working day during office hours.
7. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) / by State Government of Telangana, which ever is higher from time to time.
8. The contractor shall submit an undertaking that he would make payment of minimum wages to the workers engaged by him in the work from time to time along with the quotation itself.
9. Certificate from Officer-In-Charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
10. The contractor shall provide the registration details of Income Tax, GST, ESI, EPF etc. while collecting tender document and copies of the same shall be submitted along with tender document.
11. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
12. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
13. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
14. The quoted value shall be **exclusive of ESI, EPF and inclusive of GST and any other mandatory duties & levies of Government**. The bills will be released against submission of documentary evidence towards payment of ESI, EPF to the concerned authorities.
15. Performance Guarantee @5% of Work Order value shall be submitted within 15 days from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. (Extension of time for submission of Performance guarantee at the request of contractor shall be charged @ 0.1% per day of performance guarantee amount for a maximum period ranging from 1 to 15 days.)
16. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
17. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
18. Income tax and GST as applicable at source shall be deducted from the payments made. Contractor shall furnish his PAN No. and bank details along with a Xerox copy of the same duly countersigned by him.

19. Payment for the work done by the contractor shall be made on prorata basis (after a period of three months) based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the Competent authority.
20. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI and inclusive of GST.
21. The offer should be kept valid for a period of three months from the date of opening of tender.
22. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
23. Contractors shall quote the rates both in words and figures.
24. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
25. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
26. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
27. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
28. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
29. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC. The contract labour shall be / below 60 years for skilled, shall be / below 50 years for Un-skilled, shall be / below 65 years for Highly skilled categories.
30. NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
31. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
32. Before quoting, the contractor may visit NFC for assessment of work with prior permission of Sr. Manager (MZG). He may contact at 040-2718(3096/4518/4373/4470).
33. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
34. All compensation or other sums of money payable by the contractor under the terms of contract may be deducted from the Security Deposit. Compensation is @ 1.5% per month of delay (delay of work to be computed on per day basis) subject to maximum of 10% of the tendered value of work.
35. The quoted rates shall not be less than the minimum wage fixed / notified by the State Government - where the service is performed and shall include all statutory obligations. However bids without any element of cost over and above such minimum wage (or below it) shall be treated as 'Nil' price quotation and would be rejected. The contractor shall be liable for all kinds of dues payable in respect of all personnel provided under the contract and NFC shall not be liable for any dues for availing the services of the personnel. The contractor should ensure that persons to be deployed are not alcoholic, drug addicts and not indulge in any activity prejudicial to the interest of the NFC. The Contractor shall ensure to get the Police Verification for all the manpower deployed by them and the contractor should ensure that the manpower deputed should bear good moral character.
36. The contract is extendable/ repeatable based on satisfactory performance, subject to acceptance of the contractor, for another twelve months under the same rates, terms and conditions.

From:

To:

Sr. Manager(MZG)
Nuclear Fuel Complex
ECIL ((PO), Hyderabad-500062)

QUOTATION

Sub: Cleaning of Pumps & Gear boxes - reg.
Ref: NFC/MZG/ZSP/PUMP CLEANING/19/02.

Dear Sir,

In response to your Notice Inviting Tenders, we hereby submit our quotation for carrying out the following works.

Schedule of Quantity, Quoted Rates & Amounts

Description of Work	UNIT	Qty.	Rate/Unit	Amount
Cleaning of vacuum Pumps (The Magnesium chloride deposited inside the Vacuum Pumps needs to be cleaned),cleaning of centrifugal, scrubber pumps & gear boxes as per the attached Technical Specifications.	NOS	360	Rs. _____ Rupees _____ _____ _____	

(Rupees _____ only).

Note: The above quoted price is exclusive of ESI, EPF and Inclusive of GST.

Thanking you,

Name : _____
PAN No. : _____
GST Registration Number: _____
Bank Account No. : _____
IFSC Code : _____
Name of the bank : _____
Name of branch : _____

Yours faithfully,
CONTRACTOR
(Sign with Seal)

Tender Document has been issued to
M/s. _____ On
receipt of Rs. _____/- (Vide DD No.
_____ dated _____)
towards cost of Tender Document.

Technical Specification of Pumps & Gear Boxes

1. Types of Pumps & Gearboxes: Mechanical Vacuum Pump, Roots Pump, Scrubber Pump, Worm Reduction Gearbox, Centrifugal Pumps of size 610 x 640 mm, 560 X 800 mm, 450 X 450 mm, 320 X 320 mm, 600 X 450 mm.

2. Scope of works :

a) The pumps and the gear boxes are to be dismantled by NFC personnel. The internal components are to be cleaned by the contract labors using water, emery papers & kerosene. Assembly of components are to be done by NFC personnel after cleaning works.

b) Accompanying NFC technicians near the vacuum pump area in ZSP for cleaning the oil chamber of vacuum pump (during pump OFF condition only).

3. Scope of Supply :

a) Water, emery papers , kerosene & hand gloves required for the cleaning work shall be supplied by NFC.

b) Uniforms & safety Shoes of the labourers shall be provided by the contractor.

Penalty Clause for non-compliance / deviation of the conditions of the contract:

1. Manpower Envisaged: Contractor shall engage the following manpower daily.

Sl. No.	Trade	Quantity of Manpower
1.	Unskilled Labourer	4

Attendance will be monitored strictly and deduction will be made from the bill for the absence, as per their daily wages.

2. Penalty Clauses:

a.Attendance Compliance:

Non availability of the technicians/ Supervisor will lead to penalty, over and above minimum wages deduction as per daily requirement.

- i. Labourer: Total man days/ month = 96 (24 days/month*4 labourers /day).

A minimum attendance of 90% of man days is essential. The attendance will be monitored through labour entry permit system of NFC.

Attendance / month- Non compliance	Penalty as percentage of Monthly bill	
	Worker	Supervisor
90% and above	Nil	Nil
80% - 89 %	1.0 %	2.0%
70% - 79 %	2.0%	3.0%
50% - 69%	5.0%	10.0%
< 50%	Short closing of order	

Penalty mentioned above is over and above the minimum wages deduction as per daily requirement.

b.Safety compliance :To be followed by all contract workmen and Supervisor

- i. All contract workers should always wear PPE's like safety shoes, hand gloves etc.
- ii. Attend safety Training
- iii. Always wear Uniform
- iv. Should restrict themselves to concerned area only.
- v. Should not operate EOT cranes/hydraulic presses.
- vi. Follow work - specific do's and don'ts given by EIC

Any deviation of the above by any of the contact work men /Supervisor will attract the following penalty

Safety -Non compliance	Penalty
Once/month	Oral warning
Twice /month	0.50% of the monthly bill
2-5 /month	2.0 % of the monthly bill
> 5/month	10.0% of the monthly bill
> 8/month	Short closing of order

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CHECK LIST FOR THE CONTRACTOR

Sl. No.	General details						
1	Name of the organization						
2	Address						
3	Telephone Nos.						
4	Fax No						
5	E-Mail address						
6	Annual Turn over of previous financial year						
7	SSI/Factory/Contractor's Registration No						
8	Brief description of experience						
9	AADHAAR NO						
10	GST Registration No						
11	PAN NO						
12	ESI Registration No						
13	EPF Registration No						
14	Bank Account No						
15	Name of the Bank						
16	IFSC Code						
17	No. of employees	Highly Skilled		Skilled		Un-skilled	
18	Previous work orders executed at NFC (Reference Nos.)						
19	Brief description of the work*	Cleaning of Pumps & Gear boxes					
20	Tender No.*	NFC/MZG/ZSP/PUMP CLEANING/19/02					
21	Total amount quoted						
22	No. of labours proposed to be Employed in this work						
		Supervisors:					
23	Qualifications and experience Of Supervisor						
24	Details of Machinery/tools Proposed to be deployed for The work						
25	GST rate considered for the work						
26	Any other information						

* to be incorporated by EIC

Verified the above details

E-I-C

Signature of the contractor

DECLARATION / UNDERTAKING BY THE CONTRACTOR

1. Details of EMD enclosed

DD/BC No.	
Amount (Rs.)	
Date	
Bank	
Branch	

2. My/Our PAN No. is : _____
(Pan Card copy is also enclosed)

3. GST Number: _____

Thanking you,

Yours faithfully,

(Signature of the Contractor with Seal)