

Government of India
Bhabha Atomic Research Centre
Personnel Division
Trombay, Mumbai-400 085

ADVERTISEMENT NO. RE-2/2022
(Total no. of requirements - 33)

Re-Engagement Of Retired Central Government Employees

Invitation of applications for Consultants in BARC, Mumbai

[Only employees retired on superannuation from Admin / Accounts Cadre in Group 'B' from the Department of Atomic Energy (DAE) are eligible to apply]

- 1) Applications are invited for performing various duties as Consultants in BARC as indicated in the **Scope of Work (Annexure-I)**.
- 2) Retired employees who are willing to perform the work indicated in the 'Scope of Work' can submit their applications in the prescribed format (**Annexure-II**) along with the passport size photograph duly affixed and a copy of the Pension Payment Order.
- 3) The applications received will be scrutinized by the Competent Authority and the selected candidates will be communicated the date of commencement of work and the period of tenure.
- 4) **Eligibility :**
 - 4.1 Applicant should be retired on superannuation from Admin / Accounts Cadre in Group 'B' from the Department and should be below the age of sixty four years.
 - 4.2 Officers against whom departmental proceedings or criminal cases are contemplated/pending or who have been penalized for misconduct during the period of preceding 10 years will not be eligible for consideration.
 - 4.3 Applicant should have requisite experience and knowledge of government rules and regulations along with proficiency in Computer operation.
 - 4.4 Applicant should be medically fit and required to submit Medical Fitness Certificate at the time of the engagement.

Contd on.. pg.2

Last date : 15/07/2022

4.5 The period of engagement shall be initially for one year and further extendable for one more year or upto the date of attaining the age of 64 years, whichever is earlier.

4.5 The re-engagement shall be purely on contract basis. Re-engagement can be terminated at any time by the department and without assigning any reason.

5) **Entitlements :**

5.1 The official on re-engagement is entitled to draw 50% of the last pay drawn.

5.2 12 days of leave in calendar year on pro rata basis is admissible for re-engaged officials. No other leave of any kind shall be admissible to him/her and absence beyond admissible leave will be treated as "No Work No Pay".

5.3 If required to travel outside Mumbai in connection with the work, TA/DA admissible to regular employees working in the same grade from which the official has retired, will be admissible.

5.4 Re-engaged officer shall not be entitled for any allowances (HRA, CCA, Transport Allowance etc.)

5.5 Re-engaged officials will not be entitled to contribute to GPF, gratuity etc. for the period of re-engagement.

5.6 No transport facility will be provided for commuting to office. However, shuttle services inside BARC premises can be utilised.

6) The place of work will be decided by the Competent Authority.

7) The Consultants need to perform the duties for 08 hrs 30 minutes per day on all working days. In addition to the normal working days, if he/she is required to attend the office hours on Saturday / Sunday and other holidays in exigencies of work, he/she shall not be paid any additional remuneration.

8) This Centre has the right to reject any application without assigning any reason.

Contd on.. pg.3

: 3 :

- 9) Last date for receipt of application is **15/07/2022**.
- 10) The applications can be forwarded by Post/ by Hand in sealed envelope to:
Chief Administrative Officer (Personnel)
Central Complex,
Bhabha Atomic Research Centre
Trombay, Mumbai- 400 085

So as to reach on or before **15/07/2022**.

Annexure- I : Scope of Work

Annexure-II : Format of Application

-----X-----X-----X-----X-----X-----X-----X-----X-----X-----X-----X-----

Last date : 15/07/2022

Annexure- I

Scope of Work

(Total no. of requirements - 33)

The Consultant is expected to have experience and knowledge in Establishment matters / CHSS Rules / Accounts / Stenography / Computer Operation (proficiency in Excel).

They are expected to discharge the work such as:

Verify / Maintain the Service Book, Updating of Leave Account Book, Scrutiny of Documents, Processing / Passing of different Bills including Work Orders, Purchase Orders and Purchase Claims, Medical Bills, Maintenance of Accounts in various Departmental Canteens, Verification of applications online, Sorting in Excel-sheets, Stenographical assistance etc.

The above list is in-exhaustive. In addition, they are expected to do other work as and when required in exigencies as directed by the Reporting Officer.

-----X-----X-----X-----X-----X-----X-----X-----X-----X-----X-----

Annexure-II

Application for the post of Consultant in the BARC

Advertisement No. RE-2/2022

Affix
passport size
photograph

1.	Full Name (in Block Letters)					
2.	Father's/ Husband's Name					
3.	Date of Birth					
4.	Contact details	Tel No.				
		Mobile No.				
		Email ID				
5.	Address for communication					
		Pin				
6.	Date of Joining in Government Service					
7.	Age as on date					
8.	Whether SC/ST/OBC					
9.	Whether Physically handicapped					
10.	Date of retirement and the post from which retired					
11.	Name of the Division/ Unit from which retired					
12.	Last pay drawn					
13.	Education/ Technical qualification (Please enclose copy of Certificate/ Mark Sheet)					
14.	PPO No. (Please enclose copy)					
15.	Details of computer knowledge					
16.	Brief particulars of experience of the last 10 years (assignment-wise) [A separate sheet may be annexed]					

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/ incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Bhabha Atomic Research Centre. I have read this circular and ready to accept all the terms and conditions for engagement of Consultants.

Signature :
Full name of the applicant :

Place :

Date : June, 2022

Last date : 15/07/2022