

(Please see NFC Website www.nfc.gov.in under Section HRD:- **Practical Training/**
Project Work opportunities in NFC for description of Project work Opportunities etc.)

1. **ELIGIBILITY CRITERIA:**

- a. In plant training / Project work shall be only for one month duration. Project of forty five days duration maximum shall be given only on special case.
- b. Only students with minimum 60% marks in preceding year at college meeting the following criteria shall be considered for pursuing project work at NFC:

Degree	Eligibility Criteria
Engineering (BE/B.Tech)	completed 5 th semester and above
M.E./M.Tech	completed 1 st semester and above
M.Sc/ MBA/MCA	completed first semester and above

2. **APPLICATION PROCEDURE:**

Duly filled Applications (as per Annexure-I & II)indicating the name of local guardian, guide and project title enclosed with the following documents shall be submitted in the office of GM (Safety, HPU, TLD & Training) minimum 2 weeks before the commencement of training :

- i. Letter from college on their letter head indicating the period of project and details of the course being pursued by the candidate.
- ii. Biodata of the candidate certified by college head as per enclosed format (Annexure-III)
- a. Once the applications are verified and found to be in order both at the undersigned and at PRO's office, an acceptance letter shall be issued by PRO along with instructions and list of following forms as per enclosed format (Annexure-IV).:
 - i. Undertaking
 - ii. Deed of undertaking
 - iii. Declaration

- iv. Information sheet
 - v. Gazetted officers certificate
 - vi. Check list
- b. Student shall report at NFC on Monday of that week along with the duly filled forms.
- c. After scrutiny of the forms, an introduction letter shall be issued to the student to begin his project work.

Projects & Training is permitted only for those Students who have taken both the Vaccination doses for Covid-19 and are having valid certificate for same.

ANNEXURES IN SUBSEQUENT PAGES.

ANNEXURE-I

नाभिकीय ईंधन सम्मिश्र
NUCLEAR FUEL COMPLEX

दिनांक/Dt: _____

कैलेंडर वर्ष में निर्धारित कोटा के अंतर्गत निम्नलिखित विद्यार्थियों को एनएफसी में उनका प्रोजेक्ट वर्क किए जाने की अनुमति दी जाती है ।

The following students are permitted to pursue their project work in NFC, under the allotted quota of the calendar year.

क्र.सं. Sl. No.	विद्यार्थी का नाम Name of the student	स्थानीय अभिभावक Local guardian	प्रोजेक्ट की अवधि Period of project
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वर्ग प्रमुख के हस्ताक्षर एवं मुहर
Signature & stamp of Group Head

P. Shyam Sunder
GM (Safety, HPU, TLD & Training)

नोट करें/Note:

- 1) प्रोजेक्ट वर्क प्रत्येक सोमवार को ही आरंभ होगा और सुबह 9 बजे जन संपर्क अनुभाग में रिपोर्ट करना होगा। यदि सोमवार को छुट्टी हो तो वे अगले कार्यदिवस पर रिपोर्ट कर सकते हैं।

The project work will start on every Monday only and the students have to report to Public Relations Section at 9 AM. Incase of Monday being a holiday they can report on the next working day.

- 2) विद्यार्थियों को सलाह दी जाती है कि वे ज्वाइनिंग की तारीख को निम्नलिखित दस्तावेज प्रस्तुत करें:

The students are advised to bring the following **documents on the date of joining:**

- स्टैम्प साइज के 3 फोटोग्राफ 3 stamp size photographs
- कस्टडी के लिए कॉलेज की मूल आईडी College ID card in original for custody
- आई प्रूफ – मूल व फोटोकॉपी (आधार/पैन कार्ड/ वोटर आईडी)
ID Proof - Original & Photocopy (Aadhar/PAN card/Voter ID)
- कॉलेज द्वारा जारी चरित्र प्रमाणपत्र की मूल प्रति
Bonafide certificate issued by college in original

ANNEXURE-II**नाभिकीय ईंधन सम्मिश्र / NUCLEAR FUEL COMPLEX**

1) विद्यार्थी का नाम/Name of the student : रोल नं. Roll No:

2) नाईस के स्थानीय अभिभावक का नाम :
Name of the local guardian from NFC :पदनाम
Design.का.कू.
EC No.संयंत्र
Plant:संपर्क फ़ोन नं.
Contact Phone No:

3) विद्यार्थी के साथ संबंध/ Relationship with the student:

4) विद्यार्थी का संपर्क पता (स्थानीय) / Contact address of the student (local):

5) फ़ोन नं./ई-मेल Phone No./e-mail ID:

विद्यार्थी अपने आचरण व अनुशासन व सामान्य तथा विशेषकर कार्य क्षेत्र में नाईस के नियम व विनियमों को पालन हेतु जिम्मेदार है (विद्यार्थी की सिफारिश करने वाला नाईस के स्थानीय अभिभावक व प्रबंधक/उप प्रबंधक विद्यार्थी से उक्त का अनुपालन किया जाना सुनिश्चित करें)

The student is responsible for his/her conduct and discipline and safe working abiding the rules and regulations of NFC in general and the work area in particular (The local guardian from NFC and the Manager/ Dy. Manager recommending the student are to ensure the same from the student).

हस्ताक्षर Signature:

विद्यार्थी Student Name

स्थानीय अभिभावक Local guardian

प्रबंधक प्रबंधक उप/Manager/DM

प्रोजेक्ट वर्क PROJECT WORK/ संयंत्र में प्रशिक्षण INPLANT TRAINING

कॉलेज की सिफारिश College Recommendation by :

प्रोजेक्ट का विषय / Title of the Project :

प्रोजेक्ट/ प्रशिक्षण की अवधि/विवरण Time Schedule of Project/Training:

गाइड का नाम/Name of the Guide :

हस्ताक्षर Signature:

गाइड और संयंत्र कार्या. का मुहर

उप मुख्य कार्यपालक/ महाप्रबंधक (कार्या.

मुहर)

Guide & Plant Office Stamp

DCE/GM (Office stamp) समूह/Group

एचआरडी/ HRD

विद्यार्थी प्रशिक्षु नाईस में प्रशिक्षण हेतु स्वीकृत/ अस्वीकृत I

The Student trainee is Accepted/Rejected for training in NFC.

जन संपर्क अधिकारी कृपया विद्यार्थी को सूचित करें I/PRO may please inform the student.

P. Shyam Sunder
GM (Safety, HPU, TLD & Training)

जन संपर्क अधिकारी / PRO/ नाभिकीय ईंधन सम्मिश्र NFC

वे नाईस के अनुबंध व मार्गदर्शन को पूरा करते हैं I अतः आवेदन को अनुमति दी जाए I

The applicant may please be considered as he fulfills the stipulations and guidelines of NFC.

जन संपर्क अधिकारी

Public Relations Officer

(कार्यालय मुहर के साथ/with office seal)

ANNEXURE-III**BIO DATA**

Sl No.	Details			
1.	Name of the student			
2.	Father / Husband's name			
3.	Date of Birth			
4.	Educational Qualification	Name of University / College / Institution	Period of study	Percentage marks obtained
5.	Brief Description of Nature of work expected in NFC during the training / project work			
6.	Period of in plant training / project			
7.	Identification Marks	1.		
		2.		
8.	Present Address			
9.	Permanent Address			
10.	Contact No. and email address for communication			

Place: _____

Date : _____

Signature of Applicant

CERTIFICATE

CERTIFIED that Dr./Shri/Smt/Kum.	
Son/Daughter/Wife of Shri:	
Whose particulars are given above is personally known to me for the last _____ years.	

And he / she is bonafide student of this * University / College / Institution. To the best of my knowledge and belief he / She bears a moral character and has no antecedents which would render him / her unsuitable to enter NFC (Nuclear Fuel Complex) premises, which is a prohibited area.

Place: _____

Signature

Date: _____

Name & Design. Of Head of College /

Instn. With Official Seal

ANNEXURE-IV
UNDERTAKING (to be executed on Rs.100/- Stamp paper)

1. Upon my request, the Nuclear Fuel Complex, Government of India, have kindly agreed to afford me training facilities in (branch/faculty/discipline/ studied subject) _____ at their _____ Division/Plant.
2. The duration of the training course is proposed to be from date _____ to _____
3. I hereby undertake that I shall, during the period of training with NFC, abide by the terms and conditions as hereinafter appearing that
 - a. I shall at all times, conform to the rules and regulations of Nuclear Fuel Complex as may be prescribed from time to time
 - b. I shall at all times observe the health safety precautions including wearing of uniforms/film badges as may be prescribed for entry into the plant/place of work.
 - c. I shall be liable to make good any loss or damage to the property of NFC caused due to my carelessness or negligence during the course of my training.
 - d. In the event of an accident, causing injury/disablement to me or my death during the period of my training NFC or any of its employees will not be liable to pay any medical expenses or compensation and that no claim either by me or on my behalf by dependents/heirs/clients will lie against NFC or any of its employees.
4. I, _____, son / daughter of _____ student of 3rd year/semester in _____ (subject)at _____ college/institution and residing at _____ have read “The Indian Atomic Energy Act, 1962” and agree to abide by their provision. Further, I hereby solemnly declare that I shall not directly communicate or cause to be revealed, to any person or persons any information which has come or may come into my possession in the course of my training with NFC except with the written permission from the competent authority of NFC.

Date :

Place :

Signature of

The trainee: _____

Witness 1 : _____

(Signature with date)

Name & Address

Witness 2 : _____

(Signature with date)

Name & Address

Signature on Behalf of the President of India

Date : _____
Division

Head, Human Resource Development

DEED OF UNDERTAKING (To be executed on plain paper)

In consideration of my being allowed by NFC at my request to undergo project training as part of my education curriculum at _____ (Division) for _____ course, I, _____ s/o _____ resident of _____ undertake and agree that neither I nor my executors or administrators will make any claim against the Government of India against any injury or loss arising out of any willful act of commission or omission on my part during the said training and I understand that no compensation will be paid by the Government of India in respect of such injury or loss.

I further agree so as to bind myself, my executors and administrators to indemnify the Government of India against any claim which may be made against them for any injury or loss suffered by a third party due to any willful act of commission or omission on my part.

Signature: _____

Signed this _____ day of _____ 20____

In Presence of:

1. Signature : _____

Name (in block letters) _____

Address _____

2. Signature : _____

Name (in block letters) _____

Address _____

Parent's Signature _____

DECLARATION

1. Upon my request, the Nuclear Fuel Complex (NFC) Government of India, have kindly agreed to issue Temporary Entry Pass (TEP) to visit NFC premises for _____ during the period from dated _____ to _____.
2. I hereby undertake that, during the visit to NFC, I shall abide by the Terms and Conditions as hereinafter appearing that
 - a) I shall at all times, conform to the rules and regulations of NFC as may be prescribed from time to time
 - b) I shall at all times observe the health safety precautions as may be prescribed for entry into the plant/place of work.
 - c) I shall be liable for any loss or damage to the property of NFC caused due to my carelessness or negligence.
 - d) In the event of an accident, causing injury/disablement to me or my death, NFC or any of its employees will not be liable to pay any medical expenses or compensation and no claim either on my or on my behalf by dependents/heirs/clients will lie against NFC or any of its employees.
 - e) I agree that, neither I nor my executors or administrators will make any claim against the Government of India against any injury or loss arising out of any willful act of commission or omission on my part during the said visit and I understand that no compensation will be paid by the Government of India in respect of such injury or loss.
 - f) I further agree so as to bind myself, my executors and administrators to indemnify the Government of India against any claim which may be made against them for any injury or loss suffered by a third party due to any willful act of commission or omission on my part.
 - g) I, _____ resident of _____ hereby solemnly declare that I shall not directly communicate or cause to be revealed, to any person or persons any information which has come or may come into my possession during the visit except with the written permission from the competent authority of NFC.

Date : _____ Signature _____ of _____
 Applicant: _____
 Place: _____

Witness 1 : _____ (Signature with date) Name & Address	Witness 2 : _____ (Signature with date) Name & Address
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To

CAO, NFC

INFORMATION SHEET

Information to be furnished by all Project Trainees working in NFC, Hyderabad – 500 062

1	Full Name				
2	Date and Place of Birth				
3	Name of the Parent & their profession (with full address of their working place				
4	Current residential address in Hyderabad (during Training Period in NFC) & Telephone No.				
5	Permanent Residential address and Phone No.				
6	Address of stay during past 2 years / Tel No. (Landline)				
7	Address of the Sponsoring Institute & Telephone No. of the Department				
8	Year of passing X & XII exams / Name of Board / School / Place with percentage of marks				
		Year of passing	Name of the Board	Name of the School with Place	percentage of marks
	X				
	XII				
9	Passport details (pl attach photocopy				
10	Name of 2 references / their address / Phone No.				
11	Training Period in NFC	From	To		
12	Identity Card No.,if any				
13	Name, Designation, Division / Section of the Guide				

Date:_____

Signature of the Trainee

(Signature & Seal of Head of Institute / Department)

GAZETTED OFFICER'S CERTIFICATE

This is to CERTIFIED that *Dr/Shri/Smt/Kum _____ son/daughter/wife of
Shri _____ residing at _____ is personally known to me
for last _____ years.

To the best of my knowledge and belief he/she bears a good moral character and has no
antecedents which would render him / her unsuitable to enter NFC (Nuclear Fuel Complex)
premises, which is a prohibited area.

Place: _____

Date : _____

Signature with Official seal
(Government Gazetted Officer only)

Check List for Practical Training/Project Work Students

SN	Document	Pl tick
1.	Acceptance Letter from NFC	
2.	Bio-data Form	
	a. Photo signed and stamped by college authority	
	b. Certificate signed and stamped by college authority	
3.	Undertaking on 100/ non-judicial stamp & Declaration duly signed by	
	a. Student	
	b. Two witnesses – other than blood relation	
4.	Deed of undertaking signed by	
	a. Student	
	b. Two witnesses – other than blood relation	
	c. Parent	
5.	Duly completed Information Sheet signed and stamped by college authority	
6.	Character Certificate from Gazetted Officer other than from college.	
7.	Original College Identity Card <u>attested by College Authority with stamp.</u>	
8.	ID Proof - Original & Photocopy (Aadhar/PAN card/Voter ID)	
9.	Three copies of Passport Photograph (4 cm X 3 cm)- Front Facing	